

CHADDS FORD TOWNSHIP

LAWN CARE SERVICE PROPOSALS REQUESTED

Notice is hereby given that Chadds Ford Township is accepting proposals for Lawn Care Services for all Township owned properties. Proposals will be accepted during normal Township business hours of 8:30AM to 5:30PM, Monday – Thursday, and should be dropped off in person. All proposals are due by Wednesday, April 6, 2016 by 12:00PM, noon. The Lawn Care contract will be awarded for services beginning April 15, 2016 – April 15, 2017. The enclosed proposal specifications, requirements and proposal form can be found on the Township's website at www.chaddsfordpa.gov.

The Township reserves the right to reject any proposal as well as request additional qualifications from accepted bids.

Amanda Serock
Township Manager

SPECIFICATIONS FOR LAWN CARE SERVICES
April 15, 2016 – April 15, 2017
CHADDS FORD TOWNSHIP (CFT)

I. Scope of Service:

To provide all weed trimming, edging, mowing, hedge pruning, leaf removal and general, detailed landscape work to the Township-owned properties listed below.

<u>Property</u>	<u>Address</u>
Chadds Ford Township Building	10 Ring Road, Chadds Ford, PA 19317
Chadds Ford Township Open Space:	
2 acres along Baltimore Pike	1381 Baltimore Pike, Chadds Ford, PA 19317
Mother Archie's Church	Ring & Bullock Rds., Chadds Ford, PA
Turner's Mill Sewage Treatment Plant	20 Ring Road, Chadds Ford, PA 19317
Riding's Sewage Treatment Plant	98 Ridings Blvd., Chadds Ford, PA
Smithbridge Pump Station	1187 Smithbridge Road, Chadds Ford, PA
Evergreen Place Pump Station	3 Evergreen Place, Chadds Ford, PA
Woodland Pump Station	13 Woodland Drive, Glen Mills, PA

II. Service Specifications:

- A. Grass to be cut routinely to maintain an average height of 2" – 3".
- B. Clippings to be blown off drives and walkways.
- C. Shrub pruning and seasonal maintenance, two – three (2 – 3) times per year
- D. Service Ticket submitted to the Township when service is complete.

III. Timing of Service:

- A. April 15th – October 31st (primary lawn care months), weekly or bi-weekly, as needed
- B. November 1st – April 15th, as needed, depending on weather
- C. Annual Mulching in April

IV. Proposal Requirements:

- A. All applicants must submit verification of coverage for \$1,000,000 General Liability and Workmen's Compensation coverage with Chadds Ford Township listed as additional insured.
- B. All applicants must fill out the enclosed Proposal Form and return it with their proposal.
- C. All proposals must be received by Monday, April 4, 2016 at 5:30pm.
- D. All applicants must list contact information for three (3) references.

All proposals must be received by Wednesday, April 6, 2016, 12:00PM, noon.

The Township reserves the right to reject any proposal as well as request additional qualifications from accepted bids.

All questions can be directed to the Assistant to the Manager, Matthew DiFilippo, 610-388-8800 ext. 106

CHADDS FORD TOWNSHIP
LAWN CARE SERVICES RFP
APPLICANT PROPOSAL FORM

All applicants must fill out the form below for pricing of lawn care and maintenance at each property. This form must be signed and dated and returned with your written proposal to the Township for work to be performed April 15, 2016 – April 15, 2017.

Property	Address	Price Per Cut
Chadds Ford Township Building	10 Ring Road	\$_____
Chadds Ford Township Open Space:		\$_____
2 acres along Baltimore Pike	1381 Baltimore Pike	\$_____
Mother Archie's Church	Ring & Bullock Rds.	\$_____
Turner's Mill Sewage Treatment Plant	20 Ring Road	\$_____
Riding's Sewage Treatment Plant	98 Ridings Boulevard	\$_____
Smithbridge Pump Station	1187 Smithbridge Road	\$_____
Evergreen Place Pump Station	3 Evergreen Drive	\$_____
Woodland Pump Station	13 Woodland Drive	\$_____

Other Work	Price Per Hour/Per Person
All Other Work Performed	\$_____

Company Name

Company Address

Applicant Signature

Date

Applicant Phone Number

Applicant Email Address